



Your Actions Prevent Stormwater Pollution!

Standard Operating Procedures for Water Quality Protection

Vehicle & Equipment Storage SOP

Why

Standard Operating Procedures (SOPs) have been prepared for all activities conducted as part of the City's Municipal Operations that have the potential to impact 'waters of the state. One of the primary goals of these SOPs is to **provide time-tested, generally accepted routine procedures that minimize the potential for release of pollutants from the site during the performance of municipal operations activities.**



What

This **Vehicle and Equipment Storage** SOP provides operational best management practices (BMPs) developed to control pollutant discharges by promoting proper storage of vehicles and equipment for longer periods of time that have the potential to leak, spill, or release chemicals or hazardous materials. The potential exists for vehicle or equipment to leak fluids that then are wither infiltrating into the ground or are carried off with stormwater. These procedures are critical steps that must be included in any long-term storage activities, at all city or City-contracted facilities that store vehicles and equipment for longer periods of time.

Where Who

All City or City-contracted employees who oversee the long-term storage of vehicles and equipment.

At all City or at City-contracted facilities where vehicles or equipment are stored or parked for longer periods of time.

DO

- Monitor parked vehicles and equipment closely for leaks; use drip pans as needed. Check drip pans frequently and dispose of fluids appropriately.
- Monitor vehicle and equipment fluids closely, and keep fluids at proper levels.
- Have spill cleanup materials available and ready to go to address any leaks or spills.
- Clean up spills promptly, with DRY methods (rags and absorbents), if possible. Clean up is not complete until absorbent is swept up and disposed properly.
- Conduct daily inspections to ensure that all vehicles and equipment are stored correctly.
- Keep clutter around stored vehicles and equipment to a minimum; a more organized storage area is easier to both spot a leak or spill, as well as to properly clean up.

DO NOT

- DO NOT** store outdoors a vehicle or piece of equipment that is KNOWN to have a leak; move indoors and schedule repair.
- DO NOT** allow exposure of buildup of oil and grease on vehicle or equipment being stored outdoors. Clean off buildup before storing outdoors.
- DO NOT** wash or hose down any outdoor vehicle or equipment storage areas except where the wash water will only enter the sanitary sewer drain as an approved discharge.
- DO NOT** repair equipment or vehicles outside; use a covered, designated area for such repairs.
- DO NOT** allow clutter and mess to conceal any leak problem in the storage area.