



Minutes of the Southeast Metro Stormwater Authority Board Meeting May 28, 2008

The Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held on Wednesday, May 28, 2008, at 76 Inverness Drive East, Suite A, Englewood, CO, 80112. A full and timely notice of this meeting had been posted and a quorum was present. The meeting was called to order by Director Bockenfeld at 2:35 p.m.

Those present were: Director Bart Miller/Chair (arrived @ 2:38)
Director Rod Bockenfeld/Vice-Chair
Director Ron Weidmann/Secretary-Treasurer
Director Jim Dyer
Director Andrea Suhaka
Director Linda Lehrer/Special Districts
Director Jacque Wedding-Scott/City Alternate (arrived @ 2:37)

Also present were: Scott Tucker, SEMSWA Executive Director
David Agee, SEMSWA Director of Finance and Administration
Ed Krisor, SEMSWA Attorney
Mike Vinson, SEMSWA CIP Program Manager
Lanae Raymond, SEMSWA Water Quality and Special Projects Program Manager
Ashley Byerley, SEMSWA Land Development Coordinator
Carrie Powers, SEMSWA Stormwater Specialist
Beth Bradley, SEMSWA Receptionist
Roxi Jones, SEMSWA Office Manager

SIGN-IN SHEET SUMMARY

| <u>Name</u> | <u>Representing</u> | <u>Phone/E-mail</u> |
|--------------------|----------------------------|----------------------------|
| Gary Atkin | ACWWA | 303-790-4830 |
| Steve Miller | Arapahoe County | 303-795-4578 |
| Edward Stafford | City of Centennial | 303-754-3210 |

1. Administrative Items

- Motion to approve the April 23, 2008, meeting minutes as presented:

Motion for approval: Director Dyer
Seconded: Director Weidmann
In favor: All

2. Cash Disbursements & Summary of Financial Reports

- a) Motion to approve the Cash Disbursements List in the amount of \$1,276,453.11:

Motion for Approval: Director Weidmann

Seconded: Director Dyer

Approved: All

- b) Dave Agee summarized the financial reports and noted that, as of April 2008, \$4,104,257.84 (53%) of SEMSWA stormwater fees had been received.

3. Public Comments

- Gary Atkin expressed appreciation to the Board and Scott Tucker for including ACWWA in the Executive Director selection process.

4. Executive Director Report

- a) Pursuant to a request from Director Bockenfeld, Mr. Tucker reported that he had analyzed the 2007-2011 UDFCD CIP funding. During that period of time, SEMSWA is expected to receive about 43% of the UDFCD CIP funds allocated to Arapahoe County. SEMSWA's assessed valuation is about 33% of the entire UDFCD portion of Arapahoe County. Based upon his analysis, Mr. Tucker concluded that because Aurora and other cities within Arapahoe County receive UDFCD funds that SEMSWA's share of the UDFCD CIP funds is fair.
- b) Mr. Tucker reported that Mr. Agee will continue to research SEMSWA's overhead costs in order to compare SEMSWA with other similar entities.
- c) The Private Property Policy Sub-Committee has drafted a policy for committee review. A report on the progress of this issue will be given at the June meeting.
- d) The AMEC Credit Study Phase I report is in draft form. This report will be distributed to the Board when it is finalized.
- e) SEMSWA holds the Centennial MS4 Permit and it will be renewed June 10, 2008.
- f) ECCV will transfer their MS4 permit to SEMSWA. Staff is in the process of implementing that transfer.
- g) The MOU and SOP's regarding SEMSWA's assistance to the County in complying with their MS4 permit are being finalized.

5. Status of CIP Projects

- Mike Vinson gave a presentation regarding the status of CIP projects.

6. Proposed 2008 Budget Revision

- Dave Agee introduced proposed changes to the 2008 Revised Budget. The revised budget includes three main components:
 1. Make changes based on the current situation.
 2. Increase the Maintenance Program budget.
 3. Firm up the CIP Budget.
- Action Item: A Budget Review Sub-Committee was established consisting of Directors Dyer, Lehrer, Wedding-Scott, and Weidmann and a committee meeting will be scheduled for review of the revised budget.

7. Approval of Design and Channel Restoration Work in the Greenfield Subdivision

- Motion to approve **Resolution No. 08-12** (Authorization for Engineering Services and Materials for Channel Restoration Design and Construction in the Greenfield Subdivision):

Motion for Approval: Director Weidmann

Seconded: Director Suhaka

Approved: All

Items 8 and 9 were combined.

8. Approval of Standard Drainage Easement and Terms and Conditions for Easement Properties in the City of Centennial and Authorization of the Executive Director to Execute the Standard Drainage Easement, and;

9. Approval of Standard Acceptance of Dedication of Drainage Easements and Tracts Dedicated via Plats in the City of Centennial and Authorization of the Executive Director to Execute the Standard Acceptance of Dedication or Drainage Easements and Tracts Dedicated via Plat

Motion to approve **Resolution No. 08-19** (Approval of Standard Drainage Easement and Terms and Conditions and Authorization of the Executive Director to Execute the Standard Drainage Easement); and

Resolution No. 08-20 (Approval of Standard Acceptance of Dedication of Drainage Easements and Tracts Dedicated via Plat in the City of Centennial and Authorization of the Executive Director to Execute the Standard Acceptance of Dedication or Drainage Easements and Tracts Dedicated via Plat):

Motion for Approval: Director Weidmann

Seconded: Director Miller

Approved: All

Discussion was held about evaluating the need for an underground detention policy.

10. Executive Session

- Motion made at 3:30 p.m. to enter into Executive Session, pursuant to 24-6-402 (4)(f)(I) and 24-6-402 (4)(a) C.R.S., for the purposes of a personnel matter relating to the hiring of an Executive Director and in regard to the negotiations for the acquisition of easements for the Little Dry Creek Crossing @ Arapahoe Road Project.

Motion to enter into Executive Session: Director Miller
Seconded: Director Dyer
Approved: All

At 3:52 p.m. the Executive Session in regard to the negotiations matter ended and Director Dyer left the Executive Session due to other commitments.

11. Return to Open Session

At 4:26 p.m. the Board came out of Executive Session.

- Motion to approve the Job Description for Executive Director that was contained in the Board's meeting materials, to schedule interviews with three candidates for the position of Executive Director for June 11, 2008, between 1 and 5 p.m., to establish the intention of the Board to meet after the interviews on June 11, 2008, to select a finalist for the position of Executive Director, and to establish the negotiating parameters for SEMSWA's negotiator in his employment negotiations with the finalist.

Motion for approval: Director Miller
Seconded: Director Weidmann
Approved: All

12. Other Items

None

13. Adjournment

The Board Meeting was adjourned at 4:35 p.m.

The next SEMSWA Board Meeting will be held on Wednesday, June 25, 2008, at 1:30 p.m.