



## Minutes of the Southeast Metro Stormwater Authority Board Meeting March 26, 2008

The Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held on Wednesday, March 26, 2008, at 76 Inverness Drive East, Suite A, Englewood, CO, 80112. A full and timely notice of this meeting had been posted and a quorum was present. The meeting was called to order by Board Chairman Bart Miller at 1:35 p.m.

Those present were: Board Member Bart Miller/Chair  
Board Member Rod Bockenfeld/Vice-Chair (arrived @ 1:40 p.m.)  
Board Member Ron Weidmann/Sec.-Treas.  
Board Member Jim Dyer  
Board Member Linda Lehrer/Special Districts  
Board Member Andrea Suhaka  
Board Member Jacque Wedding-Scott/City Alternate

Also present were: Scott Tucker, SEMSWA Executive Director  
David Agee, SEMSWA Finance Director  
Ed Krisor, SEMSWA Attorney  
Mike Vinson, SEMSWA CIP Program Manager  
Lanae Raymond, SEMSWA Special Projects Program Manager  
RoxAnna Jones, SEMSWA Administrative Assistant

### SIGN-IN SHEET SUMMARY

Name	Representing	Phone/E-mail
Gary Atkin	ACWWA	303-790-4830
Steve Miller	Arapahoe County	303-795-4578
Dave Berwanger	DAB Engineering, Inc.	dave@dabeng.com
Alan Leak	Self	ajleak@aol.com
Kay Peterson	Self	kpeterson90@comcast.net
Gary Peterson	Self	ghpeterson90@comcast.net
Steve King	Self	saking8587@qwest.net
Carrie McCrea	AMEC	carrie.mccrea@amec.com
Ray Postolovski	CM Mitchell Consulting	303-526-2796
Mark Von Engeln	Easter Lima Dev.	mlve@att.net

### 1. Administrative Items

- a) Motion to approve the February 27, 2008, meeting minutes as presented, with the addition of an attachment of Gary Atkin's comments regarding Items 7 and 8 on the Agenda of said meeting:

Motion for approval: Board Member Ron Weidmann

Seconded: Board Member Jim Dyer

In favor: All

## **2. Cash Disbursements & Summary of Financial Reports**

- a) Motion to approve the Cash Disbursements List in the amount of \$544,258.04:

Motion for Approval: Board Member Ron Weidmann

Seconded: Board Member Andrea Suhaka

Approved: All

- *Action Item: Board Member Suhaka requested that future Cash Disbursements Lists be numbered for easier reference.*

- b) Dave Agee presented the financial reports. Year-to-date, fee collections are approximately 3% higher than last year and SEMSWA received its first payment from the County of those fees in the amount of \$1,324,801.09.

## **3. Public Comments**

- Kay Peterson addressed the Board in support of the improvements scheduled for Easter Avenue/Verbena, Item 7 on the Agenda.

## **4. Executive Director Report**

- a) Scott Tucker reported that he was working on the reanalysis of SEMSWA's 2008 Budget.
- b) Mr. Tucker reported that SEMSWA had received from the State the final NPDES Permit for the City of Centennial.
- c) SEMSWA's 2008 Annual Report was distributed to the Board. Board Member Andrea Suhaka suggested that the Report be placed in libraries within the boundaries of SEMSWA and used as a customer service tool.
- d) Mr. Tucker discussed the CIP program status between SEMSWA and the five forming entities.
- e) An MOU regarding assisting the County in the implementation of their NPDES Permit has been drafted between SEMSWA and Arapahoe County. The final MOU will refer to SOP's for each of the six programs and will develop the operating procedures between the County and SEMSWA necessary to assist the County in the implementation of its NPDES permit.

## **5. Status of CIP Projects**

- Mike Vinson gave a presentation regarding SEMSWA's CIP Program.

## **6. Approval of Design of Channel and Pond Forebay in the Greenfield Subdivision**

- Discussion. Since the Greenfield project is located on homeowner association property, the Board would like staff to check the plat and speak to the County Attorney in order to determine

who is legally responsible for the maintenance of the drainage facilities before proceeding with the project. If there is no public responsibility to maintain the drainage facilities, SEMSWA will need to develop a policy for doing work on private property, such as for facilities owned by HOAs.

- Motion to postpone Resolution No. 08-12 (Authorization for Engineering Services for the Design of a Channel and Water Quality Forebay in the Greenfield Subdivision) until the April 23, 2008, SEMSWA Board Meeting:

Motion to Postpone: Board Member Ron Weidmann

Seconded: Board Member Andrea Suhaka

Approved: All

- *Action Item: Ed Krisor and Board Member Dyer will research the question regarding this project before the April meeting. Staff will develop a policy for working on private property for consideration by the Board.*

#### **7. Approval of Stormwater Improvements for the Easter Avenue/Verbena Area**

- Motion to approve Resolution No. 08-13 (Authorization for Storm Sewer Improvements Near Easter Avenue and Verbena Street):

Motion for Approval: Board Member Ron Weidmann

Seconded: Board Member Andrea Suhaka

Approved: All

#### **8. Approval of Additional Funds to Complete Design of Cottonwood Creek Improvements between Easter and Briarwood**

- Motion to approve Resolution No. 08-14 (Authorization to Complete Final Design of Cottonwood Creek Improvements between Easter and Briarwood):

Motion for Approval: Board Member Ron Weidmann

Seconded: Board Member Rod Bockenfeld

Approved: All

#### **9. Cottonwood Creek Stabilization Project**

- a) Discussion was held regarding a request by Easter Lima Properties to construct a portion of the Cottonwood Creek Stabilization Project downstream of Easter Street pursuant to a reimbursement agreement. Mr. Tucker asked the Board their thoughts regarding a general policy on repayment agreements to pay for improvements which a developer would construct at the developer's own expense when SEMSWA did not have funds budgeted for the improvements and the improvements were needed in order to proceed with the development. The cost of the improvements would be repaid to the developer over time from development

fees collected in the future. The Board advised Mr. Tucker to proceed with discussions regarding a reimbursement agreement with Easter Lima Properties.

#### **10. Approval of Design of the Panama Drive Storm Sewer Outfall System**

- Motion to postpone Resolution No. 08-15 (Approval of Design of the Panama Drive Storm Sewer Outfall System) until the April 23, 2008, SEMSWA Board Meeting:

Motion to Postpone: Board Member Ron Weidmann

Seconded: Board Member Andrea Suhaka

Approved: All

- *Action Item: Board Member Dyer and Mike Vinson will set a time to tour the area before the April meeting.*

#### **11. Approval to Contract with AMEC for 2008 Customer, Billing and GIS/Mapping Support and 2009 Billing System Support**

- Motion to approve Resolution No. 08-16 (Authorization to Execute Agreement with AMEC for Continued 2008 Customer Service Technical Support and Development of 2009 Billing Data Base):

Motion for Approval: Board Member Ron Weidmann

Seconded: Board Member Andrea Suhaka

Approved: All

- *Action Item: Attach AMEC's 2008 hourly rates to Resolution No. 08-16.*

#### **12. Other Items**

None

#### **13. Adjournment**

The Board Meeting was adjourned at 3:04 p.m.

The next SEMSWA Board Meeting will be held on Wednesday, April 23, 2008, at 1:30 p.m.