



Minutes of the Southeast Metro Stormwater Authority Board Meeting April 23, 2008

The Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held on Wednesday, April 23, 2008, at 76 Inverness Drive East, Suite A, Englewood, CO, 80112. A full and timely notice of this meeting had been posted and a quorum was present. The meeting was called to order by Board Chairman Bart Miller at 1:40 p.m.

Those present were: Board Member Bart Miller/Chair
Board Member Rod Bockenfeld/Vice-Chair
Board Member Ron Weidmann/Sec.-Treas.
Board Member Jim Dyer (arrived at 1:55 p.m.)
Board Member Linda Lehrer/Special Districts
Board Member Andrea Suhaka
Board Member Jacque Wedding-Scott/City Alternate

Also present were: Scott Tucker, SEMSWA Executive Director
David Agee, SEMSWA Finance Director
Ed Krisor, SEMSWA Attorney
Mike Vinson, SEMSWA CIP Program Manager
Mason Staub, SEMSWA Maintenance Program Manager
RoxAnna Jones, SEMSWA Office Manager

SIGN-IN SHEET SUMMARY

Name	Representing	Phone/E-mail
Gary Atkin	ACWWA	303-790-4830
Steve Miller	Arapahoe County	303-795-4578
Alan Leak	Self	ajleak@aol.com
Scott Pease	Eng. Partners	303-703-4444

1. Administrative Items

- Motion to approve the March 26, 2008, meeting minutes as presented:

Motion for approval: Board Member Ron Weidmann
Seconded: Board Member Andrea Suhaka
In favor: All

2. Cash Disbursements & Summary of Financial Reports

- a) Motion to approve the Cash Disbursements List in the amount of \$437,615.53:

Motion for Approval: Board Member Rod Bockenfeld
Seconded: Board Member Ron Weidmann
Approved: All

- b) Dave Agee summarized the financial reports. He noted that through March of 2008, SEMSWA had received \$3,091,000, or approximately 39.6%, of 2008 stormwater fees billed through the Arapahoe County Treasurer's Office.

3. Public Comments

- There were no public comments.

4. Executive Director Report

- a) Scott Tucker reported that no City of Centennial Subdivision Improvement Agreements (SIAs) had been approved in the first quarter of 2008.
- b) Mr. Tucker requested that the May 28, 2008, SEMSWA Board Meeting begin at 2:30 p.m., in order to accommodate Board Member schedules. There were no objections to the proposed time change.
- c) Mr. Tucker reported that the Memorandum of Understanding regarding Pond W-4 between Arapahoe County and SEMSWA and between ACWWA and SEMSWA had been executed. The design is underway and is being conducted by WRC Engineering. Mr. Agee has created a separate bank account for this project.
- d) There have been two meetings among SEMSWA and the representatives of the two special districts and one authority that were part of the formation of SEMSWA. The CIP Program and other issues that affect the partners were discussed. Board Member Weidmann commented that it is important to serve SEMSWA citizens, regardless of jurisdiction.

5. Maintenance Accomplishments

- Mason Staub gave a presentation which highlighted SEMSWA's maintenance program accomplishments. Board Member Weidmann requested that he be sent a copy of the presentation.

6. Discussion of 5-Year Capital Improvement Program

- Mr. Tucker gave a brief presentation and explanation of the CIP Program and worksheet. Projects in the CIP reflect the distribution of revenues collected in Arapahoe County and City of Centennial.
 - Action Item: Mr. Tucker will research whether SEMSWA is taking full advantage of matching funds available from UDFCD.
 - Action Item: Mr. Tucker and Dave Agee will research finances and report on SEMSWA's overhead costs. Comparisons with other organizations will also be prepared for review.

7. Discussion of Policy of Working on Private Property

- Discussion was held regarding developing a policy for SEMSWA's work on private property. It was decided that a sub-committee be created to further investigate the issue and present the Board with a recommendation. Members of the Board who agreed to serve on this sub-committee include Board Members Miller, Dyer, Suhaka, and Lehrer.

8. Authorization to Participate in the Piney Creek at Caley Drive Construction Project and Design of Stream Stabilization Measures Upstream of Caley Drive

- Motion to approve Resolution No. 08-17 (Authorization to Participate in the Piney Creek at Caley Drive Construction Project and Design of Piney Creek Stabilization Measures from Tower to Liverpool):

Motion for Approval: Board Member Ron Weidmann
Seconded: Board Member Andrea Suhaka
Approved: All

9. Approval of Design of Culverts on East Tollgate Creek through the Dove Hill Subdivision

- Motion to approve Resolution No. 08-18 (Authorization for Final Design Engineering Services for Culverts On East Tollgate Creek Through Dove Hill):

Motion for Approval: Board Member Ron Weidmann
Seconded: Board Member Rod Bockenfeld
Approved: All

10. Approval of Conceptual Design of the Panama Drive Storm Sewer Outfall System

- Motion to approve Resolution No. 08-15 (Authorization for Engineering Services for the Conceptual Design of a Flood Solution for Panama Drive East of Broadway):

Motion to Approve: Board Member Jim Dyer
Seconded: Board Member Rod Bockenfeld
Approved: All

11. Executive Director Position

- Motion to move into **Executive Session** at 3:20 p.m. for the purpose of discussing the Executive Director Position (pursuant to 24-6-402 (4)(f)(I) C.R.S.):

Motion for approval: Board Member Bart Miller
Seconded: Board Member Ron Weidmann
Approved: All

The **Executive Session** was concluded at 3:40 p.m.

12. Other Items

None

13. Adjournment

The Board Meeting was adjourned at 3:40 p.m.

The next SEMSWA Board Meeting will be held on Wednesday, May 28, 2008, **at 2:30 p.m.**