



## Minutes of the Southeast Metro Stormwater Authority Board Meeting November 19, 2008

The Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held on Wednesday, November 19, 2008, at 76 Inverness Drive East, Suite A, Englewood, CO, 80112. A full and timely notice of this meeting had been posted and a quorum was present. The meeting was called to order by Board Chairman Bart Miller at 1:40 p.m.

Directors present:        Director Bart Miller/Chair  
                                 Director Rod Bockenfeld/Vice-Chair (left @ 3:10 p.m.)  
                                 Director Ron Weidmann/Secretary-Treasurer  
                                 Director Jim Dyer  
                                 Director Linda Lehrer  
                                 Director Andrea Suhaka  
                                 Director Jacque Wedding-Scott

Staff present:            John A. McCarty, Executive Director  
                                 David Agee, Director of Finance and Administration  
                                 Ed Krisor, SEMSWA Attorney  
                                 Mike Vinson, CIP Program Manager  
                                 Monica Bortolini, Floodplain and Master Planning Program Manager  
                                 Lanae Raymond, Water Quality and Special Projects Program Manager  
                                 Andy Kuster, GIS Manager  
                                 Roxi Jones, HR/Office Manager

### **SIGN-IN SHEET SUMMARY**

<b>Name</b>	<b>Representing</b>	<b>Phone/E-mail</b>
Steve Miller	Arapahoe County	303-795-4578
Gary Atkin	ACWWA	303-790-4830

#### **1. Administrative Items**

- a) Motion to approve the October 22, 2008, meeting minutes as presented:

Motion for approval: Director Weidmann  
Seconded: Director Bockenfeld  
In favor: All

#### **2. Cash Disbursements & Summary of Financial Reports**

- a) Motion to approve the Cash Disbursements List, as presented by Dave Agee, in the amount of \$361,983.24:

Motion for Approval: Director Suhaka  
Seconded: Director Weidmann  
Approved: All

- b) Mr. Agee gave a brief summary of the financial reports.
- c) Mr. Agee provided information about the Public Deposit Protection Act as requested by the board at the October meeting. He also updated the board regarding the \$1.5 million transfer of funds to ColoTrust, which is expected to occur early in December.

### **3. Public Comments - None**

### **4. Executive Director Update**

- a) Andy Kuster, GIS Manager, gave a presentation on LIDAR, which is a light detection and ranging technique which will be used for projects such as master planning, floodplain delineation, 3D modeling, and impervious surface mapping. Advantages to SEMSWA for participating in the LIDAR project include cost savings and data sharing opportunities with Arapahoe County and the City of Centennial.
- b) Monica Bortolini, Floodplain and Master Planning Program Manager, provided an overview of various master planning projects and the phases of those projects, which include Willow Creek, Little Dry Creek, First Creek, and the Centennial Airport Drainage Master Plan Report. Due to time constraints, the Floodplain portion of the presentation was postponed by the board until the December meeting.
- c) Committee Reports
  - Budget Committee - Mr. McCarty reported that this committee had met to review the credit analysis and decided to investigate further the implementation of three or four recommended credits. It was also decided that System Development Fees (SDFs) needed to move forward in tandem with the credits. A SDF Task Force meeting will be held in December and the Budget Committee will meet again in January to discuss these issues.
  - Private Property Committee - Approved one HOA project.
- d) Staff is reviewing on-call consulting service qualifications and proposals for 2009 consulting services, i.e. surveying, landscaping, structural, GIS, and others.
- e) Mr. McCarty discussed a letter received by SEMSWA from the State of Colorado Department of Public Health and Environment. The letter recommended that SEMSWA perform an internal compliance review of its implementation of the Construction Sites program. SEMSWA's Water Quality Program staff has put together an action plan to address the specific items noted in the letter.

## 5. 2008 Audit Resolution

- a) Discussion was held regarding each of the five firms which submitted proposals for the SEMSWA audit. Staff recommended that Johnson, Holscher & Co. be hired to perform the 2009 audit.
- b) Motion to approve **Resolution No. 08-43** (Approval of Auditor) with the insertion of the name Johnson, Holscher & Co. as auditor and \$10,000 as the fee amount:

Motion for Approval: Director Dyer  
Seconded: Director Suhaka  
Approved: All

## 6. Curbside Resolution

- a) Motion to approve **Resolution No. 08-44** (Authorization to Execute Addendum No. 2 to the Agreement for Services with Curbside, Inc.):

Motion for Approval: Director Bockenfeld  
Seconded: Director Weidmann  
Approved: All

## 7. Windmill Creek Pond W-4 Construction Contract

- a) Motion to approve **Resolution No. 08-45** (Authorization to Award the Construction Contract of the Windmill Creek Pond W-4 Project); the qualified low bidder was American Infrastructure, Inc.:

Motion for Approval: Director Weidmann  
Seconded: Director Suhaka  
Approved: All

## 8. Windmill Creek Pond W-5 Design

- a) Motion to approve **Resolution No. 08-46** (Authorization to Fund the Design of the Windmill Creek Pond W-5 Project):

Motion for Approval: Director Weidmann  
Seconded: Director Dyer  
Approved: All

**9. CIP Update by Mike Vinson**

**10. Other Items**

- Wednesday, December 17, 2008, is the target date for the Pond W-4 Groundbreaking.

**11. Adjournment** - The Board Meeting was adjourned at 3:25 p.m.

- The next SEMSWA Board Meeting will be held on Wednesday, December 17, 2008, at 1:30 p.m.