



## Minutes of the Southeast Metro Stormwater Authority Board Meeting of April 15, 2020

A Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held remotely using GoToMeeting # 916111133 on Wednesday, April 15, 2020. A full and timely notice of this meeting was posted, and a quorum was present. The meeting was called to order by Chair Bart Miller at 1:38 p.m.

Board Directors Present:	Bart Miller/Chair Nancy Sharpe/Vice-Chair Ron Weidmann/Sec-Treasurer Don Sheehan Jeff Baker Ron Lambert
SEMSWA Staff Present:	Paul Danley, Executive Director Ed Krisor, SEMSWA Attorney Kevin Collins, SEMSWA Financial Consultant, CLA Vy Nguyen, SEMSWA Financial Consultant, CLA Dan Olsen, Field Operations Director Lanae Raymond, Environmental Resources Manager Stacey Thompson, Floodplain and Master Planning Manager Andy Kuster, GIS Manager Roxi Jones, HR/Administration Manager Nicole Torrez, Office Support Specialist Michelle Slater, Receptionist Angela Howard, Land Development Engineer Ashley Byerley, Environmental Resources Engineer
Guests Present:	Andrea Suhaka

### 1. Public Comments for Non-Agenda Items – None

**2. The Meeting Minutes of March 18, 2020 stand approved with no corrections.**

**3. Finance Director Report – Kevin Collins**

Noted Disbursements:

- Line 1, Loan - Piney Creek, \$273,619.37
- Line 21, Top Golf, \$4,398.00
- Line 23, DocuSign Inc., \$2,898.00
- Line 51, Elan Financial Purchasing Card Payment, \$8,410.69
- Line 66, Naranjo Civil Constructors, \$448,405.70
- Line 73, Simplifile LLC, \$5,000.00
- Line 117, Urban Drainage and Flood Control District, \$100,000.00
- Line 118, Urban Drainage and Flood Control District, \$200,000.00

Kevin Collins reported on the Comparative Balance Sheet (Budgetary Basis) For the Months Ended March 31, 2020 and February 29, 2020 and on the Schedule of Revenues, Expenditures and Changes in Funds Available – Budget and Actual – for the Three Months Ended March 31, 2020.

**4. Consent Agenda**

**Resolution 20-16 Authorization for the Executive Director to Enter into Agreements for Cured in Place Pipe (CIPP) Rehabilitation Program**

**Resolution 20-17 Authorization for the Funding the Cherry Creek Drainage and Flood Control Improvements Monaco Parkway to Iliff Avenue**

Motion for Adoption: Director Weidmann  
Second: Director Sharpe  
Ayes: All

**5. Resolution 20-18 Authorization to Enter in an Intergovernmental Agreement to Fund the Quebec Way North Drainage Improvements**

Motion for Adoption: Director Sheehan  
Second: Director Weidmann  
Ayes: All

## **6. Executive Director Report**

Paul Danley updated the SEMSWA Board on the current status of the physical office, remote workers, and field staff procedures and practices due to COVID-19 stay-at-home order, including:

- Office staff is working remotely – phones and email operating as if staff is in the office.
- Pre-submittal and submittal meetings are continuing using teleconferencing and document sharing.
- Maintenance and Inspections staff is working in the field practicing social distancing and no sharing of vehicles.

## **7. Other Items**

- Next SEMSWA Board Meeting – May 20, 2020 at 1:30 p.m.

## **8. Meeting Adjourned by Chair Bart Miller at 2:05 p.m.**