



Minutes of the Southeast Metro Stormwater Authority Board Meeting  
September 20, 2023

A Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held on Wednesday, September 20, 2023, at 7437 S. Fairplay Street, Centennial, Colorado, both in person and via video/teleconference using GoToMeeting (GTM#381710821). A full and timely notice of this meeting was posted, and a quorum was present. The meeting was called to order by Chair Miller at 1:44 p.m. MDT.

Board Directors Present:     Bart Miller/Chair  
                                      Don Sheehan/Vice-Chair  
                                      Jeff Baker  
                                      Jessica Campbell-Swanson (arrived at 1:55 p.m.)  
                                      Marlo Alston (remote)  
                                      Ron Lambert

SEMSWA Staff Present:        Dan Olsen, Executive Director  
                                      Ed Krisor, SEMSWA Attorney  
                                      Dave Agee, SEMSWA Finance and Administration (remote)  
                                      Thuy Dam, CLA, SEMSWA Financial Consultant  
                                      Roxi Jones, Director of HR and Administration  
                                      Andy Kuster, GIS/IT Manager  
                                      Ashley Byerley, Environmental Resources Manager  
                                      Tiffany Cark, Land Development Engineering Manager  
                                      Brad Sullivan, Maintenance Manager  
                                      Tarah Hamlyn, Land Development Engineer (remote)  
                                      Jessica Traynor, Land Development Engineer (remote)  
                                      Breanna Schittone, HR/Business Support Specialist  
                                      Michelle Slater, Receptionist (remote)

Guests Present:                Andrea Suhaka

- 1. Public Comments for Non-Agenda Items – None**
- 2. The July 19, 2023, SEMSWA Board Meeting Minutes stand approved.**

### **3. Finance Report – Thuy Dam, CliftonLarsonAllen (CLA)**

Noted July Disbursements:

- Line 24, Concrete Express, Inc., \$193,991.03
- Line 53, L&M Enterprises, Inc., \$54,864.99
- Line 88, Mile High Flood District, \$100,000.00

Noted August Disbursements:

- Line 33, Concrete Express, Inc., \$107,364.01
- Line 47, L&M Enterprises, Inc., \$56,668.00
- Line 63, L&M Enterprises, Inc., \$65,136.00
- Line 133, New Building Loan Payment, \$76,174.16

Thuy Dam reported on the Comparative Balance Sheet (Budgetary Basis) for the Months ended August 31, 2023, and July 31, 2023, and on the Schedule of Revenues, Expenditures, and Changes in Funds Available – Budget and Actual – for the Eight Months ended August 31, 2023.

### **4. 2024 Draft Budget Presentations – Dan Olsen/Dave Agee**

Dan Olsen and Dave Agee presented the 2024 draft budget. The final budget will be presented to the SEMSWA Board for approval at the October 18, 2023, board meeting.

### **5. Resolution 23-18 Adoption of Revised SEMSWA Fee Schedule**

Motion for Adoption: Director Sheehan  
Second: Director Jessica Campbell-Swanson  
Ayes: All

### **6. Resolution 23-19 Authorization for the Executive Director to Enter Into a Public Use Easement with Dove Valley Metropolitan District**

Motion for Adoption: Director Campbell-Swanson  
Second: Director Baker  
Ayes: All

### **7. Resolution 23-20 Authorization to Amend Resolution 23-09 and Approve the Acquisition of a New 2024 RAM 5500 Crew Truck**

Motion for Adoption: Director Baker  
Second: Director Sheehan  
Ayes: All

## **8. Resolution 23-21 Authorization to Acquire a New 2023 RAM 1500 Pickup Truck**

Motion for Adoption: Director Campbell-Swanson

Second: Director Sheehan

Ayes: All

## **9. Executive Director Report – Dan Olsen**

- Dan Olsen reported that sixteen properties will be acquired by SEMSWA from ECCV.
- SEMSWA is collecting Statements of Qualifications (SOQs) from consultants and contractors in order to finalize selections for the 2024 on-call contract list, with Molly Trujillo heading up the project.
- Excel has moved the switch cabinet that was located in the grass swale along Arapahoe Road.
- Ashley Byerley, Jon Nelson, and Andy Kuster coordinated with Cottonwood Creek Elementary school on the pipelining project located along the frontage of the school. The school sent out a notice to the students and families reaching 614 families with a nice educational message.
- SEMSWA is working on an agreement with Arapahoe County, Greenwood Village, Mile High Flood District, and Cherry Creek Basin Authority for Peoria Pond maintenance.
- SEMSWA may be asking the Board to pre-authorize dollars budgeted in 2024 in order to get a 2-month head start on the Dove Creek Phase II project.
- Ashley Byerley and James Lindan's rain barrel workshops outreach project won the APWA Colorado award for Public Outreach.

## **10. Maintenance Program Presentation – Brad Sullivan**

### **11. Other Items – Chair Bart Miller**

- The next SEMSWA Board Meeting will be held both as an in-person meeting at SEMSWA and virtually via GoToMeeting on Wednesday, October 18, 2023, at 1:30 p.m.

## **12. Meeting Adjourned by Chair Miller at 3:22 p.m. MDT.**