



Minutes of the Southeast Metro Stormwater Authority Board Meeting
January 18, 2023

A Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held on Wednesday, January 18, 2023, via video/teleconference using GoToMeeting (GTM#849906701). A full and timely notice of this meeting was posted, and a quorum was present. The meeting was called to order by Chair Miller at 1:31 p.m. MDT.

Board Directors Present: Bart Miller/Chair
 Jeff Baker/Vice-Chair
 Jessica Swanson-Campbell
 Don Sheehan
 Christine Sweetland
 Ron Lambert
 Marlo Alston/Alternate (joined @ 1:34 p.m.)

SEMSWA Staff Present: Dan Olsen, Executive Director
 Ed Krisor, SEMSWA Attorney
 Alison Slife, CLA, SEMSWA Financial Consultant
 Roxi Jones, Director of HR and Administration
 Molly Trujillo, CIP Manager
 Tiffany Clark, Land Development Engineering Manager
 Cynthia Love, Floodplain Manager
 Ashley Byerley, Environmental Resources Manager
 Andy Kuster, GIS/IT Manager
 Brad Sullivan, Maintenance Manager
 Britni Kahler, Inspections & Contract Maintenance Manager
 Nicole Harwell, CIP Project Manager
 Carolyn Frainier, HR/Business Support Specialist
 Michelle Slater, Receptionist

Guests Present: Andrea Suhaka

1. Public Comments for Non-Agenda Items - None

2. SEMSWA Board of Directors – Oath of Office

Ed Krisor administered the Oath of Office to the SEMSWA Board Directors.

3. Resolution 23-01 Designation of Public Place for Posting of Meeting Notices

Motion for Adoption: Director Sheehan

Second: Director Sweetland

Ayes: All

4. A Public Hearing was held to consider the adoption of certain regulations and standards as they relate to the Colorado Department of Health and Environment (CDPHE) issued Colorado Discharge Permit System (CDPS) for Municipal Separate Storm Sewer System – Phase II requirements permit (MS4 Permit)

- Chair Miller opened the Public Hearing at 1:39 p.m.
- Presentation by Dan Olsen and Ashley Byerley, followed by discussion.
- Public Comments – None
- Chair Miller closed the Public Hearing at 1:46 p.m.

5. Resolution 23-02 Approval of the Revised SEMSWA GESC Manual

Motion for Adoption: Director Baker

Second: Director Sheehan

Ayes: All

6. The November 16, 2022, SEMSWA Board Meeting Minutes stand as approved.

7. Finance Report – Alison Slife, Clifton LarsonAllen (CLA)

Noted November 2022 Disbursements:

- Line 10 – Granite Inliner, LLC, \$52,504.60
- Line 76 – L&M Enterprises Inc., \$113,162.70
- Line 112 – Piney Creek Loan, \$126,353.85

Noted December 2022 Disbursements

- Line 3 – Piney Creek Loan, \$536,806.21
- Line 47 – L&M Enterprises Inc., \$56,669.31
- Line 58 – Urban Drainage and Flood Control District, \$75,000.00
- Line 85 – Mile High Flood District, \$45,000.00

Alison Slife reported on the Comparative Balance Sheet (Budgetary Basis) for the Months ended November 30, 2022, and December 31, 2022, and on the Schedule of Revenues, Expenditures, and Changes in Funds Available – Budget and Actual – for the Twelve Months ended December 31, 2022. Alison Slife stated that these are preliminary numbers that will be finalized during the authority’s audit.

8. Resolution 23-03 Authorization to Enter into a Funding Agreement with Cherry Creek Water Basin Authority (CCBWQA) for the Construction of the Dove Creek Channel Improvements – Phase 1

Motion for Adoption: Director Sheehan
Second: Director Sweetland
Ayes: All

9. Resolution 23-04 Dove Creek Channel Restoration Construction Authorization

Motion for Adoption: Director Baker
Second: Director Sheehan
Ayes: All

10. Executive Director Report – Dan Olsen

Dan Olsen gave the Board a look ahead at projects for 2023, including:

- Unnamed Creek, Reach 9.
- Improvements on Lee Gulch.
- The City of Centennial widening of Orchard Road on which SEMSWA is a partner and funding stormwater components.
- Design of Piney Creek, Reaches 1 and 2.
- Design of Cherry Creek, Reaches 3 and 4.
- Design of the Willow Creek stabilization.
- Three Master Plans from 2022 that are funded and being studied.

Dan Olsen also updated the Board on Staff projects.

- CIP – Molly Trujillo and her team are working on a variety of CIP projects. SEMSWA will also be updating its on-call list of contractors and consultants for 2024.
- Maintenance – Brad Sullivan and his team have completed outfall restorations and continue camera operations. Dan Olsen said that there will be a camera van demonstration at a future board meeting.
- Land Development – Tiffany Clark and her team tracked that, in 2022, 95% of pre-submittals and 80% of pre-submittals went to construction.

- Environmental Resources – Ashley Byerley and her team continue to develop social media platforms. There will be more changes to the GESC Manual with Arapahoe County.
- Administration – Roxi Jones and the administration staff have been busy in HR and with SEMSWA building maintenance and projects.
- GIS – Andy Kuster and his team are updating internal software and working on internal billing.

Ed Krisor has been working with the attorneys at East Cherry Creek Valley Water & Sanitation District (ECCV) transferring properties from SEMSWA to ECCV.

Dan Olsen reported that SEMSWA and the City of Centennial receive many ice complaints during the winter. The City of Centennial has three priorities for ice removal. Priority 1 is addressed within 3 days, Priority 2 is addressed within 10 days, and Priority 3 is addressed within 14 days. SEMSWA assists by opening inlets.

Dan Olsen commended Michelle Slater, SEMSWA’s Receptionist, for her outstanding contributions to the team. She manages phone calls coming into SEMSWA and takes the lead when SEMSWA participates in “Partnering for the Holidays” with Arapahoe County, as well as numerous other tasks. Dan Olsen gave a huge thanks to Michelle Slater for everything she does for SEMSWA.

11. Wetlands Mitigation Bank Credit Purchase Presentation – Dan Olsen and Molly Trujillo

12. Other Items – Chair Miller

- Director Campbell-Swanson nominated Director Baker to fill the Vice-Chair board vacancy. Director Sheehan seconded the nomination. Chair Miller closed the nominations. A vote was taken, and the vote was unanimous that Director Baker will fill the office of Vice-Chair going forward.
- The next SEMSWA Board Meeting will be held both as an in-person meeting at SEMSWA and virtually via GoToMeeting on Wednesday, February 15, 2023, at 1:30 p.m.

13. Meeting Adjourned by Chair Miller at 3:26 p.m. MDT.