



Minutes of the Southeast Metro Stormwater Authority Board Meeting  
August 21, 2019

A Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held on Wednesday, August 21, 2019 at 7437 S. Fairplay Street, Centennial, Colorado. A full and timely notice of this meeting was posted and a quorum was present. The meeting was called to order by Chair Nancy Sharpe at 1:31 p.m.

Directors Present: Nancy Sharpe/Chair  
Ron Weidmann/Sec-Treasurer  
Carrie Penalosa  
Jeff Baker  
Matt Sturgeon  
Ron Lambert

Directors Absent: Bart Miller

Staff Present: Paul Danley, Executive Director  
Ed Krisor, SEMSWA Legal Counsel (by phone)  
Kevin Collins, SEMSWA Financial Consultant, CliftonLarsonAllen  
Lanae Raymond, Environmental Resources Director  
Dan Olsen, Maintenance and Inspections Division Director  
Tiffany Clark, Land Development Group Manager  
Britni Kahler, Maintenance & Inspections Project Specialist  
Nicole Torrez, Office Support Specialist  
Roxi Jones, HR/Administration Manager

Others Present: Andrea Suhaka

**1. Public Comments for Non-Agenda Items**

- Andrea Suhaka thanked SEMSWA staff for their outreach and participation at the National Night Out on August 6, 2019.

**2. The July 17, 2019 Board Meeting Minutes stand approved.**

### **3. Finance Director Report – Kevin Collins**

Noted Disbursements:

- Lines 3 through 7, SDF Returns, Total of \$27,097.76
- Line 17, CP Compliance LLC, \$9,407.70
- Line 21, Granite Inliner LLC, \$1,007,479.75
- Line 23, ICON Engineering, Inc., \$19,958.75
- Line 44, Wright Water Engineers, \$21,471.04
- Line 55, L&M Enterprises, Inc., \$63,595.91
- Line 99, AzTec Consultants, Inc., \$14,815.00

Kevin Collins reported on the Comparative Balance Sheet (Budgetary Basis) for the months ended July 31, 2019 and June 30, 2019 and the Schedule of Revenues, Expenditures and Changes in Funds Available – Budget and Actual – for the seven months ended July 31, 2019.

### **4. Consent Agenda**

- Resolution 19-28 Authorization for the Executive Director to Enter into a Utility Underground Access Easement Agreement with IREA

Motion for Adoption: Director Weidmann

Second: Director Penaloza

Ayes: All

### **5. Resolution 19-29 Revision of Stormwater Fee Delinquency and Collection Policy**

Motion for Adoption: Director Weidmann

Second: Director Sturgeon

Ayes: All

### **6. Resolution 19-30 Adoption of Revised SEMSWA Fee Schedule**

Motion for Adoption: Director Baker

Second: Director Weidmann

Ayes: All

### **7. Resolution 19-31 Authorization to Acquire a New 2019 RAM 2500 Pickup Truck and Two New 2019 RAM 1500 Pickup Trucks**

Motion for Adoption: Director Penaloza

Second: Director Weidmann

Ayes: All

## **8. Executive Director Report – Paul Danley**

- A printed copy of SEMSWA’s response to the 2018 Audit Management Letter recommendations was distributed to the board. Paul Danley summarized management’s responses to the recommendations and addressed the auditor’s comments regarding an operating loss from the audited financial statement. An accounting loss as described by the auditors is not a complete and accurate picture of SEMSWA’s financial health. The audited financial report for a given year does not include the accumulated, designated funds set aside for projects. This is why a few years ago we added pages at the end of our monthly financial report that track those funds. If operating funds in a given year were ever low, we would consider adjusting some of those project designations so that SEMSWA remains in good financial condition. Paul Danley noted that he and Kevin Collins would be working together to evaluate additional footnote disclosures within future audited Financial Statements to improve understanding of this issue.
- Paul Danley will be presenting the 2020 Draft Budget to the SEMSWA Board at the September 18, 2019 board meeting.
- The SEMSWA Finance Committee Meeting scheduled for Wednesday, September 11, 2019 will be cancelled.

## **9. Maintenance and Inspections Division Presentation – Dan Olsen**

## **10. Other Items**

- September Board Meeting is scheduled for Wednesday, September 18, 2019 at 1:30 p.m. – Paul Danley will be out of town and will call into the meeting.
- October Board Meeting – October 16, 2019 at 1:30
- November Board Meeting – November 20, 2019 at 1:30
- December Board Meeting – December 18, 2019 at 1:30

## **11. Meeting Adjourned by Chair Nancy Sharpe at 2:57 p.m.**