



Minutes of the Southeast Metro Stormwater Authority Board Meeting  
July 27, 2011

A Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held on Wednesday, July 27, 2011 at 76 Inverness Drive East, Suite A, Englewood, CO, 80112. A full and timely notice of this meeting had been posted and a quorum was present. The meeting was called to order by Chairman Bart Miller at 1:34 p.m.

Directors Present:     Bart Miller/Chair  
                             Rod Bockenfeld/Vice-Chair  
                             Ron Weidmann/Sec-Treas  
                             Andrea Suhaka  
                             Nancy Sharpe (via phone)  
                             Linda Lehrer

SEMSWA Staff Present:   John A. McCarty, Executive Director  
                                 Ed Krisor, SEMSWA Attorney  
                                 Dave Agee, Director of Finance and Administration  
                                 Mason Staub, Maintenance Program Manager  
                                 Monica Bortolini, Floodplain and Master Planning Program Manager  
                                 Roxi Jones, HR Manager

**SIGN IN SHEET SUMMARY**

<b>Name</b>	<b>Representing</b>	<b>Contact Information</b>
None		

**1. Public Comments for Non-Agenda Items – None**

**2. Discussion of Cash Disbursements, Financial Reports, and Financial Audit**

Dave Agee, in his report to the Board, made special note of the following cash disbursements and information contained in the financial reports.

Cash Disbursements:

- Line 31 – WRC Engineering – Pond L-2 - \$30,946.10
- Line 93 – Muller Engineering – Cherry Creek - \$30,847.70
- Line 99 – Edge Contracting – Pond L-1 West – \$106,609.40
- Line 140 – Everest Equipment Company – Software and Video Equipment - \$21,364.00

Financial Reports:

- As of June 30, 2011, Arapahoe County stormwater fee collections were within 5.39% of the 2011 budget amount.

Financial Audit:

- The Budget Committee met on July 13, 2011 and discussed financial auditor contracts and timelines. The Budget Committee recommended to the Board that a request for proposal should be issued every three years to solicit auditing bids, starting with the 2011 financial audit.

### **3. Adoption of Consent Agenda including Resolution 11-26 and Resolution 11-27**

- Meeting Minutes – June 22, 2011
- Cash Disbursements – June 16, 2011 through July 19, 2011
- Resolution 11-26 (Authorization to Execute Agreement regarding Funding of Major Drainageway Plan [MDP] and Flood Hazard Area Delineation [FHAD] for Happy Canyon Creek with UDFCD)
- Resolution 11-27 (Acceptance of a Financial Contribution from East Cherry Creek Valley Water and Sanitation District to Assist in the Removal of the Tallgrass Sediment Basins)

Motion for Adoption: Director Weidmann

Second: Director Suhaka

Aye: All

### **4. Executive Director Update**

- John McCarty met with the Budget Committee on June 13, 2011 and reviewed the history of permit/review fee waivers or reductions. As there was a history of only six waivers or reductions to evaluate, the Budget Committee recommended that SEMSWA staff revisit this issue in July of 2012.
- SEMSWA granted two waivers for South Suburban parks projects in the amount of \$1,454 and one waiver for Kaiser Permanente in the amount of \$1,233.
- It has been determined by SEMSWA staff that 34 segments of corrugated pipe, totaling 3,767 feet, are in critical condition. Cost estimates to repair this pipe is approximately \$650,000. This will be a topic for the 2012 budget.

*(Item 5: Executive Session was moved to follow Item 7)*

### **6. Floodplain Management 101 – Monica Bortolini**

### **7. CIP Presentation – Denny Welker**

### **5. Executive Session – 2:30 p.m.**

Motion to Open Executive Session: Director Miller

Second: Director Weidmann

Aye: All

- Discussion of SEMSWA's possible purchase of real property pursuant to 24-6-402(4)(e) C.R.S.
- Discussion of annual review of the Executive Director pursuant to 24-6-402 (4)(f)(I) C.R.S.

Executive Session was closed at 3:41 p.m.

A Motion was made by Director Miller and seconded by Director Weidman that beginning August 1, 2011, the Executive Director's salary shall be \$135,000 per year, that he should receive a one-time \$7,500 payment in recognition of his leadership of SEMSWA during the past year. In addition, his paid vacation will be six weeks per year, and once he becomes a full time resident in the Metropolitan Denver Area his Automobile Allowance will be discontinued; however, he will be entitled to a mileage reimbursement for use of his personal car in the course of his employment. These changes in his compensation and benefits

shall be memorialized in the form of an amendment to his current employment contract.

- In Favor: All

**9. Adjournment** - The Board Meeting was adjourned by Director Miller at 3:51 p.m.

- Budget Committee Meeting – July 10, 2011 at 1:30 p.m.
- August Board Meeting – August 24, 2011 at 1:30 p.m.