



Board Summary Report

To: Board of Directors
From: Lanae Raymond, WQ Program & Special Projects Program Manager
Date: October 14, 2010
Re: 2011 Curbside, Inc. HHW and Recycling Services
Board Meeting Date: October 27, 2010

Purpose and Recommendation

SEMSWA Board of Directors authorizes funds and executes a contract for household hazardous waste (HHW) and recycling services each year to support SEMSWA and Arapahoe County's MS4 Permit Program #3, Illicit Discharge, Detection and Elimination. It is estimated that HHW and recycling collection services in 2011 will be \$55,000. The purpose of this Board Summary Report is to recommend the authorization of \$55,000 in funds for the purpose state above and the execution of Contract Addendum No. 4 with Curbside, Inc., dba WM Curbside, Inc., for 2011 HHW and recycling collection services.

Background

As a component of SEMSWA's and County's MS4 Stormwater Quality permits, Program 3, Illicit Discharge Detection and Elimination, requires a program to assist residents of the MS4 with options for disposal or recycling of HHW, including automobile fluids, used landscape chemicals, fluorescent tubes, leftover paint, and the like. An analysis of HHW disposal and recycling options available indicate that a "curbside" pickup option is the best overall program for managing HHW in unincorporated County and City, and to meet program requirements in SEMSWA's MS4 permit. SEMSWA utilizes WM Curbside, Inc. to provide this door-to-door "curbside" pickup service, and has since April 1, 2007. There are no other "curbside" pick-up collection contractors supplying this service in the Denver metro area at this time, to staff's knowledge.

Discussion

The 2011 budget process identified an increase in the trend of HHW and recycling collections in 2010, probably as a result of our increasing outreach and education, and our goal of establishing this as an annual program with limited amount of HHW and recycling items being disposed of (i.e. fits in the 1 bag), rather than an infrequently used program that experiences excessive amounts of HHW and recyclables (not as manageable as a simple curbside pick-up program). In other words, we have returning customers and new customers so the use of the program would naturally increase. It is estimated that 2010 collections will be between 520 and 540, so the collections estimated for 2011 of 600 will address the increasing trend of collections that has been identified.

The level of service expectation for this Program #3 collection program was also identified during the budget process as a full calendar year service, with no interruption in services, with the exception of possibly a limited number of collections on a 'first come, first served' approach in the month of December, where additional requests could be easily accommodated in January 2012, with very little interruption in services. The service price point for this permit service has been established at \$55,000, which equates to approximately 600 collections.

Alternative

The SEMSWA Board could make the determination that a smaller budget for HHW and recycling services is appropriate for the annual expenditure supporting the permit's Program 3 component and rely on either entertaining a request to supplement the budget in the fall when projections indicate a depletion in funds is imminent or suspending collections for a portion of 2011 and re-commencing the collections in 2012.

Fiscal Impacts

The WQ Program budget includes a \$55,000 line item for the HHW and recycling program.

Concurrence

Discussions with Dave Agee, Finance Director, and John McCarty, Executive Director, confirmed the WQ Program budget recommendation for HHW and recycling collection services.



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October 26, 2010

Lanae Raymond, Water Quality and Special Projects Program Manager
Southeast Metro Stormwater Authority (SEMSWA)
76 Inverness Dr. East, Suite A
Englewood, CO 80112

Subject: Curbside HHW Program for 2011

Dear Lanae,

We are fast approaching the end of another successful program year for SEMSWA's Household Hazardous Waste (HHW) collection program. In accordance with the current contract and for calendar year 2011, the Metro Area "two tiered" program pricing will NOT increase.

WM Curbside Inc. is excited to be able to hold the current pricing for calendar year 2011. As you know, there have been significant increases in fuel and insurance costs over the last three years. The increased fuel costs have trickled down to almost every level of program costs, including transportation and waste disposal. There have also been increases in labor, insurance and facility overhead as well. In fact, when Curbside started this program in 1999, the price was \$125 per collection. Pricing has been adjusted down as more cities and counties came on board with the program. The following will be pricing for 2011:

Curbside Per Stop Price – HHW	\$114.00
Curbside Per Stop Price – Motor Oil/Latex Paint	\$93.00
Curbside Drop-off Price – HHW	\$106.00
Curbside Drop-off Price – Motor Oil/Latex Paint	\$90.00

Colorado clients enjoy the lowest program cost in the nation. This benefit is due primarily to the efficiencies of having our own consolidation and recycling facility located in Denver. As a valued WM Curbside, Inc. client, you have my personal assurance that we will continue to strive to maintain program efficiencies and keep your program costs and any future increases to a minimum.

As always, WM Curbside, Inc. is at the forefront of new programs. The expired medicine program of specialized 'disposal kiosks' in selected pharmacies has been in place for almost an entire year, and has been extremely successful. As well, for 2011, the expired medicines program here in Colorado will continue as a "no cost" addition to the basic home collection program.

As always, please feel free to contact me with any questions. Thanks again to you and the residents of unincorporated Arapahoe County and the City of Centennial for another successful year. We look forward to continued success in 2011.

Mike Gayer, VP Operations
WM Curbside Inc.
303-359-9094

DRAFT

SOUTHEAST METRO STORMWATER AUTHORITY
acting by and through
SEMSWA WATER ACTIVITY ENTERPRISE

RESOLUTION NO. 10-38

(Authorization to Execute Addendum No. 4 to the
Agreement for Services with WM Curbside, Inc.)

WHEREAS, an Agreement for Services dated April 10, 2007, was negotiated, signed by Curbside, Inc. and executed by SEMSWA that identified a scope of work and costs for assisting SEMSWA with household hazardous waste collection services for the calendar year 2007; and

WHEREAS, Curbside, Inc. has been providing household hazardous waste collection services for SEMSWA since April 10, 2007; and

WHEREAS, SEMSWA desires to continue WM Curbside, Inc.'s household hazardous waste collection services for calendar year 2011; and

WHEREAS, WM Curbside, Inc. will provide 2011 household hazardous waste collection services at no increase in costs; and

WHEREAS, funds are available in the 2011 Water Quality Program budget for the expenditures contemplated herein.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Board authorizes the Executive Director to execute Addendum No. 4 to the April 10, 2007 contract with WM Curbside, Inc. for curbside household hazardous waste collection services for 2011.
2. Total costs for the 2011 services authorized herein shall not to exceed \$55,000 without prior authorization by the Board of Directors.
3. The time of performance for the work authorized by Addendum No. 4 shall be January 1, 2011 through December 31, 2011.

SOUTHEAST METRO STORMWATER AUTHORITY
acting by and through
SEMSWA WATER ACTIVITY ENTERPRISE

Date: _____

ATTEST:

Secretary

Chairperson

APPROVED AS TO FORM:

Attorney for
Southeast Metro Stormwater Authority

By:

Edward J. Krisor

ADDENDUM NO. 4

Whereas, the Southeast Metro Stormwater Authority (SEMSWA) and Curbside Inc. (CONTRACTOR) entered into an Agreement on April 10, 2007, for services related to Household Hazardous Waste Collection and Recycling; and

Whereas, SEMSWA has determined that said services are needed for household hazardous waste collection and recycling curbside services for calendar year 2011; and

Whereas, the CONTRACTOR is able to provide said services; and

Whereas, the Agreement states that annual addendums to the Agreement may be used if the proposed costs for services do not increase, as a whole, more than 5% from one contract period to the next; and

Whereas, the CONTRACTOR will provide 2011 services for the same cost as 2010 prices, as specified in their letter dated October 26, 2010 "Curbside HHW Program for 2011" (attached).

Now therefore, it is mutually agreed as follows:

1. CONTRACTOR shall provide Household Hazardous Waste Collection and Recycling services for the period January 1, 2011 to December 31, 2011. The scope of work for these services are as stated in Attachment A, an attachment to the April 10, 2007 Contract Agreement. In general, the CONTRACTOR shall provide curbside household hazardous waste collection and recycling services for 2011.
2. The compensation for the 2011 household hazardous waste collection and recycling services shall be in the amount not to exceed \$55,000.00. SEMSWA is only responsible for payment for services rendered by CONTRACTOR up to the not to exceed amount. SEMSWA is not obligated for services not performed by CONTRACTOR or not directed by SEMSWA. All payments shall be made in accordance with the compensation provisions in the October 26, 2010 "Curbside HHW Program for 2011" letter as pertains to those specified items. Other payments for ancillary collection activities shall be made in accordance with the compensation provisions in the April 10, 2007 Agreement.
3. All provisions of the original April 10, 2007 Agreement, not inconsistent with this ADDENDUM NO. 4, are incorporated by reference as if fully set forth herein.

WM Curbside, Inc.

Attest:

Authorized Representative

Title: _____

Date: _____

Southeast Metro Stormwater Authority

John A. McCarty, Executive Director

Date: _____